



THE TANK MUSEUM

Vehicle Technician Team Leader

Role Description

The Tank Museum brings the story of tanks and their crews to life, with the world's best collection of tanks in modern, awe-inspiring exhibitions.

The museum houses some 300 vehicles, representing every major conflict since the First World War. Our moving exhibitions tell the story of this British invention; from the mud of the Somme, to the beaches of Normandy and the deserts of Iraq – featuring powerful stories from the soldiers that fought in them.

Around 200,000 people visit Dorset's largest indoor attraction each year, with the annual TANKFEST event drawing visitors from across the globe. The Tank Museum has a global online reach, with a large supporter base and following on a range of social media platforms.

This is underpinned by the outstanding national importance of The Tank Museum's collections and the expertise of those who care for them. Alongside vehicles, the collections include medals, images, documents, personal papers, books, weapons and memorabilia.

The museum is situated in Bovington which is regarded as the 'home of the tank', as it was here that some of the first tank crews were trained during the First World War. It remains home to the Royal Armoured Corps today. The museum was founded in 1923 as a teaching resource for the Tank Corps. Over the past decade, the museum has transformed itself into a leading 21st century military museum.

As museum of the Royal Tank Regiment and Royal Armoured Corps, The Tank Museum is a registered charity which has been part of Arts Council England's National Portfolio since 2018.

Our Values

The values of The Tank Museum underpin the work of our team. Whilst there are a great variety of roles, specialisms and professions across the organisation, we all share a common approach in our mission to tell the story of the tank and the people that serve in them.

- **We are PASSIONATE.** We are authoritative and driven and we display this daily with our enthusiastic and rigorous approach to work.
- **We are AMBITIOUS.** Driven by an aspiration to be the best, we strive to be better. We channel our creativity and competitiveness to make us innovative, forward thinking and flexible to challenges.
- **We CARE.** We work hard because we believe in the cause of the organisation. We are welcoming and friendly to all our visitors. We are inclusive, fair and considerate of each other, showing great respect for our collections and for the stories we tell.
- **We display INTEGRITY.** We are knowledgeable about our subject and professional in the way in which we conduct our business. We act responsibly and embrace responsibility. Our ethical

grounding guides us to do the right thing by our audiences, our supporters, our collections and by each other.

Collections

The workshop consists of two departments; the Maintenance Department and Restoration Department, each responsible for a specific collection of vehicles. The role of the Vehicle Technician Team Leader is to be responsible for the day-to-day management of a team of Workshop Technicians, Apprentices and Volunteers. This is a hands-on role, ensuring the maintenance, repair and overhaul projects are receiving the technical support they require to ensure the work is completed to a high standard and on time. The Vehicle Technician Team Leader will liaise between the Workshop Manager and the Workshop Technicians supporting the team with technical know-how and project management skills.

This is a key post reporting to the Workshop Manager and offering an excellent opportunity to play a big role in the development of the workshop facility and care of the collection, ensuring that The Tank Museum establishes itself as a centre of excellence in the maintenance, repair, overhaul, restoration, and display of historic armoured vehicles.

During the display season (April - September), the post holder is expected to be involved in the vehicle operations, including crewing vehicles.

The duties in the workshop are varied where no two days are the same, the post holder will be involved in other projects within the workshop and wider Museum including the events and displays. The workshop team consists of the Workshop Manager, 2 Workshop Senior Technicians/Team Leaders, 1 Vehicle Operations Coordinator, 7 Workshop Technicians, 1 Apprentice, 10 Volunteers and an Administrator.

Role Profile

Role Title	Vehicle Technician Team Leader
Department	Collections - Workshop
Key Relationships	Workshop Manager, Workshop Team Leader, Vehicle Technicians, Apprentices and Volunteers
Overall Role Purpose	The Vehicle Technician Team Leader will be a key member of the workshop management team, working closely with the Workshop Manager and other Team Leader. You will be primarily responsible to ensure that the maintenance, repair and overhaul projects have the right technical support to be able to be completed for safe operation, on time and within budget. This includes supervising/leading a team of Workshop Technicians (paid and volunteer).
Key Accountabilities	<p>Team Management:</p> <ul style="list-style-type: none"> • Supervise a team of Workshop Technicians, Apprentices and Volunteers. • Responsible for ensuring workshop projects are completed on time and to a high standard and to The Tank Museum's ethical standards. • Establish close working relationship with and deputise for the Workshop Manager in his absence. • Be-able to understand and work within the Museums budgetary restraints. • Lead on demonstrating technical skills, fault-finding and good practices in the Workshop, be able to think outside of the box and provide solutions and options for consideration of the Workshop Manager. • Provision of accurate and factual reporting, including maintenance, repair and overhaul reports, ensuring vehicle records and database are kept up to date daily by the team. • Train workshop technicians and volunteers in the use of workshop equipment. • Ensure workshop equipment is maintained and stored correctly and any defects are reported to the Workshop Manager. <p>Events Management:</p> <ul style="list-style-type: none"> • Help Plan and supervise the vehicle allocation for events and museum activities. • Work with the Workshop Manager, Vehicle Operations Coordinator, Workshop Team Leader, Head of Collections, Operations and Events teams to organise large scale vehicle events like Tankfest and Tiger Day. • Maintaining, repairing, and overhauling vehicles used for Tanks in Action displays, vehicle rides, Army exercises and commemorative events. <p>Health and Safety:</p> <ul style="list-style-type: none"> • Ensure the workshop standard operating procedures are followed and all equipment and procedures meet all the necessary Health and Safety requirements. • Responsible for the implementation and sign off Risk Assessments and Method Statements of workshop tasks. • Maintaining a safe and clean working environment according to best industry practice and the Museum's expectations.
	The duties and responsibilities in this job are not restrictive and the post holder may be required to on occasion undertake other duties. This will not substantially change the nature of the post.

	<p>The Tank Museum as an organisation subscribes to the Museums Association Code of Ethics. The post holder is expected to familiarise themselves with this code which reflects the public service and individual values of The Tank Museum</p>
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Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> NVQ level 3 or equivalent. HS qualification - IOSH or equivalent. Health & Safety qualifications relevant to a workshop operation. 	<ul style="list-style-type: none"> Forklift, LGV and tracked vehicle driving licence, lifting certificates. Management qualification.
Experience	<ul style="list-style-type: none"> Must have experience in repairing and maintaining tracked vehicle systems and sub-systems. Operation and maintenance of historic vehicles. Using equipment and machinery in a workshop environment. Managing and leading a team. Managing Health & Safety issues relevant to a workshop operation. Implementing Standard Operating Procedures (SOP's). Good knowledge of MS Office or equivalent. 	<ul style="list-style-type: none"> Experience of the museum and heritage sector. Experience of working with volunteers and apprentices. Experience of customer service.
Knowledge & Skills	<ul style="list-style-type: none"> People management skills. Project management skills. Good organisation and time management. Hands on engineering skills 	<ul style="list-style-type: none"> Good IT skills
Personal aptitude & skills	<ul style="list-style-type: none"> Attention to detail and accuracy. Mechanical. Logical. "Out of the box" thinker. 	
Disposition	<ul style="list-style-type: none"> Committed. Enthusiastic. Creative. 	
Other requirements	<ul style="list-style-type: none"> Flexibility to work evenings and weekends when required. Current driving licence. 	